



**CGEAN Evidence Based Implementation Project 2018 - 2020
Request for Proposals
Submission Due Date is September 17, 2018
Awards Announced October 22, 2018**

As one of its major activities, the CGEAN Research Committee is pleased to announce a request for proposals (RFP) to fund an evidenced-based practice (EBP) implementation project within nursing administration or nursing systems. Of particular interest are EBP projects with the potential to have a direct impact on the following topics*:

- Economic Value of Nursing
- Designs of Future Nursing Practice and Care Delivery Systems
- Healthy Practice Environments
- Patient Safety and Outcomes Research
- Leadership Education
- Effective Leadership
- Using Information Technology to Transform Care

Two grants will be awarded:

- DNP Student project for \$500
- DNP prepared nurses for \$1,500 (must be less than 10 years post-DNP completion)

Eligibility:

- CGEAN members who are either DNP students or DNP prepared nurses 10 years or less post-completion.
- Current with their CGEAN dues. Other interested researchers may apply for the award so long as the grant proposal is accompanied by the membership application and CGEAN dues. Membership will be verified by CGEAN.
- Project must be completed within two calendar years.
- Able to present project results at INARC 2020.

Budget Guidelines: The awards are only for EBP project related activities. No investigator time (salary support) will be funded. All other EBP -related expenditures are allowed (e.g., research assistants, transcription services, travel for data collection, supplies, copying, and communications); no support may be requested for expenses related to attending and traveling to conferences. The budget and budget justification will be reviewed for appropriateness. Alterations in the budget may be recommended.

Submission Date: An electronic copy (Microsoft Word only) of the completed proposal must be received by **Monday, September 17th at 11:55PM EDT**. Proposals should be sent to **Dr. Esther Chipps (Chipps.1 @osu.edu)**. Please put CGEAN **EBP** submission in subject heading of email. A confirmation email will be sent to acknowledge receipt of the submission.

Notification of Award: Recipients will be notified of the grant award and the award will then be announced on the CGEAN website no later than **October 22, 2018**. The award recipient will also be recognized on CGEAN website and/or at the INARC conference.

Dates of funding: Funding will begin on **and on October 31, 2018 and end on October, 31 2020** (all institutional appropriate approvals must be received prior to release of funds).

Application: Provide an electronic copy (Microsoft Word) of the entire application. The application should consist of a maximum of 6 single-spaced pages (1 inch margins; Times New Roman or Arial 12-point font; and APA formatting) and include:

Page 1: Cover Page

- ◆ Investigator(s) name, title, department, school affiliation, address, telephone, number and e-mail address.
- ◆ Evidence Based Practice Proposal Title

Pages 2 - 6: Evidence-Based Project Proposal

- ◆ **Purpose of the project:**
 - ◆ Provide a clear purpose statement which articulates the problem that you will address.
 - ◆ Describe how this project will addresses/impact nursing administration and/or nursing systems and the priorities of CGEAN.
 - ◆ Include your PICOT question (Patient population, Intervention/practice change, Comparison Intervention, Outcome and Time frame).
- ◆ **Evaluation of the literature and evidence:**
 - ◆ Describe the current state of the evidence in this field of nursing practice/administration.
 - ◆ Articulate how the current state of evidence supports the proposed practice change.
 - ◆ A synthesis table should be included (may attach as an appendix)
- ◆ **Practice change and implementation plan:**
 - ◆ Describe the proposed practice change in detail. Include a description of the setting, patients/staff, and stakeholders.
 - ◆ Include a description of the methodology/implementation steps you plan to use to make the practice change.
 - ◆ Describe the measurement methods or tools you will use (include any tools in the appendix).
 - ◆ Describe the data collection process

◆ **Plan for Project Evaluation**

- ◆ Provide a detailed description of your outcome measures including data that will be collected before the implementation of your practice change.
- ◆ Describe your plan for data analysis

◆ **Plans for protection of human subjects/ethical considerations/quality improvement protection**

- ◆ plans for human subjects protection and release of protected quality data for EBP projects are highly variable. Include a statement about your plan in accordance to what is required at your institution.

◆ **Projected timetable for accomplishing the plan of action**

◆ **Budget and brief budget justification**

Additional pages to be included:

- ◆ A list of references cited in the proposal
- ◆ Appendix with instruments to be used in the project
 - ◆ Proof of author permission for use of proposed instruments
- ◆ Appendix with synthesis table
- ◆ Short (2 –3) page Curriculum Vitae (may use federal forms, such as the NIH biosketch form) for each investigator
- ◆ Identification of any other funding sources for this project

Review Criteria: Applications will be evaluated based on eligibility, merit and alignment with CGEAN priorities. It is the scholar's responsibility to present the proposal in a clear and logical fashion, to make a convincing case for the significance of the work and to present sufficient detail about the EBP project plans so that an adequate evaluation of the proposal can be made.

Questions: Email at Dr. Esther Chipps at Chipps.1@osu.edu. Please put CGEAN EBP grant submission in subject line.

CGEAN-funded Investigator Responsibilities: CGEAN project award recipients are required to:

- (a) Obtain required institutional approvals prior to initiating the project and file a copy of that approval with the CGEAN Research Committee.
- (b) Conduct the project as proposed.
- (c) Manage their budgets and expend the grant funds in accordance with the proposed budget and grant guidelines.
- (d) Submit progress report by **October 31, 2019**.
- (e) Submit final grant report at the end of the project or by **October 31, 2020**.
- (f) Present findings to date (poster presentation or completed project as podium presentation) at the 2020 INARC meeting.

(g) Cite CGEAN as funding source on all publications and presentations related to the project. The CGEAN Research Award Committee strongly recommends publication of project findings to contribute to the body of nursing knowledge.

*. Scott, E., Murphy, L.S., & Warshawsky, N. (2016). Nursing administration research priorities: Findings from a Delphi Study. *Journal of Nursing Administration*, 46(5), 238-44.